



Flanders Safe Drop-off and Check-in Protocol

As a State Licensed Provider, Flanders Nature Center & Land Trust, Inc. follows all State of Connecticut Office of Early Childhood Camp/ Child Care License regulations.

In addition, Flanders follows the Connecticut After School Association and the National After School Association program best practices and guidelines.

To provide our families, campers and staff with the best summer experience possible and to maintain the highest level of safety for all, we use the following "Safe Drop-off and Check-in Protocol" in addition to following all local, State and Federal (CDC) Health and Safety Best Practices for Summer Camps.

Flanders will modify the protocol from time to time as required by the State of Connecticut.

- Parent/ guardian will drive in and park at location of drop off – follow signage and cones
 - Campers, Parents and all Family members are to remain in the car

- Check-in will take place at 3 locations depending on which camp program your child is attending:
 - North Barn parking lot
 - Before care between 8 – 8:45 AM
 - Morning class between 8:45 – 9:15 AM
 - Afternoon class between 12:45 – 1:15 PM

 - Sugar House & Trail House parking lot
 - Before care between 8 – 8:45 AM
 - Morning class between 8:45 – 9:15 AM
 - Afternoon class between 12:45 – 1:15 PM

 - Van Vleck, Studio & South Barn – Studio parking lot
 - Before care between 8 – 8:45 AM
 - Morning class between 8:45 – 9:15 AM
 - Afternoon class between 12:45 – 1:15 PM

 - Staff will approach the car on the driver's side to talk to the parent/ guardian first
 - Staff will be friendly, courteous and upbeat. Staff will check in with the parent and the camper

 - To lessen any direct contact, the staff member will get verbal consent from the parent/ guardian for the camper to be signed in and stay. Staff will also get the emergency name and contact number for the day

 - The camper will exit the vehicle and proceed either with the staff member or another staff member/ volunteer to their location

- Campers will be required to use good hand washing techniques throughout the day
- All Flanders indoor class areas will be cleaned at the end of each day by camp staff

- In the event a child becomes ill during the day, the child will be separated from the group and the parent/ guardian will be called for immediate pick-up
 - Campers must be kept home until his or her fever has been gone for 24 hours without the use of fever reducing medication. Illnesses can be contagious for longer periods of time. Although your child's presence in camp is important, returning to camp too soon may slow the recovery process and expose others unnecessarily to illness. If the camper (child) or someone in your household has tested positive for COVID-

19 and /or another contagious illness, it is important that all members in your household self-quarantine, even if household members are asymptomatic, as the virus can still be spread.

- In the event that Flanders becomes aware of a child or staff member who tests positive for COVID-19 Flanders will immediately notify all parents/ guardians of children who may have been exposed

PICK UP PROTOCOL

- Parents will pull into their child's location and **STAY IN THEIR CAR**
- Prior to pick up Flanders staff and/ or volunteer will pack up the child's belongings – back pack, lunch box, water bottle, art projects, etc.
- Flanders staff or volunteer will walk the child to their car and sign them out

CLEANING PRACTICES

- At the end of each day all High Touch Areas will be cleaned (or as needed if a child/ adult sneezes, etc.)
 - These areas are:
 - Door handles
 - Whatever the kids touched throughout the day (tables/ toys/ etc.)
 - Toilet
 - Sink
 - Chairs
- The deep clean of each building will take place twice a month by our cleaning service